

YOUNG RESEARCHERS OF SERBIA OPENS CALL FOR SUBMITTING OFFERS for gender mainstreaming - building capacities of environmental CSOs

In the period from **20/07/2021 to 04/08/2021** Young Researchers of Serbia (YRS) will be collecting offers for gender mainstreaming - building capacities of environmental CSOs (procurement number 15/2021) during the implementation of the project: *"ECO SYSTEM - Environmental reforms supporting programme"* which is financed by Sweden.

Programme Background

Programme implementation period: 2020 – 2022

The programme objective is to enforce the reforms in the environmental sector in Serbia through more active involvement of civil society organisations (CSOs) in the implementation of EU acquis and constant cooperation of stakeholders.

- ✓ A strong focus on gender-sensitive environmental planning
- ✓ Environmental civil society organizations are main target group
- ✓ Three years of a national environmental campaign

One of the strongest components of ECO SYSTEM programme is mapping current state of gender sensitivity in environmental sector and needs assessment among environmental CSOs, build their capacities in sense of gender-sensitive environmental planning, as well as promoting contribution and role of women in environmental sector.

During 2021 and 2022 grants will be given to environmental CSOs.

TERMS OF REFERENCES (TOR)

Open positions: Team of 2 gender experts

Location: Republic of Serbia

Language and work mode: Serbian language for the material, seminars, communication with YRS team and representatives of CSOs, English and Serbian language for the reporting.

Duration: August 2020 – December 2022

Context: Implementation of gender mainstreaming within the first year of the programme included 3 phases: mapping of the current state of gender situation and needs assessment; educational programme for the representatives of the networks of environmental organizations in Serbia and development of the award criteria for gender mainstreaming and indicators of success.

Grants for environmental CSOs are main programme activity of the second and third year, thus the focus will be on monitoring implementation of gender mainstreaming through supported projects:

- Phase 4: Mentoring and monitoring of the grantees;
- Phase 5: Evaluation and impact assessment of the implemented programmes.

Phase 4: Mentoring and monitoring of the grantees – II and III year

Task: Mentoring and consulting CSO grants in second and third year of the project implementation.

- ✓ Support of the implementation partners through mentoring and consulting sessions;
- ✓ Monitoring implementation of gender related activities.

DELIVERABLE	WORKING DAYS/DEADLINE	LANGUAGE
Mentoring and consulting CSO grants	9 working days per year	Serbian
Monitoring report of the grantees	1 working day per year	Serbian

****Note: during the first year, an introductory meeting with grantees is planned, where it is desirable to get acquainted with CSOs and supported projects, provide first consultations to CSOs for successful implementation regarding the introduction of gender perspectives in supported projects (1 working day out of possible 9 during the first year can be determined for this activity).***

Phase 5: Evaluation and impact assessment of the implemented programmes – II and III year

Task: Evaluation and impact assessment of the implemented activities on gender mainstreaming

- ✓ Prepare evaluation and impact assessment of the implemented programmes;
- ✓ Develop and conduct 4 evaluation meetings* with CSO grants. One meeting is 1 day;
- ✓ Present results to the YRS team;
- ✓ Prepare report regarding work done.

DELIVERABLE	WORKING DAYS/DEADLINE	LANGUAGE
<u>Module for 4 days evaluation meetings – draft.</u>	1 working day per year	Serbian
<u>Module for 4 days evaluation meetings – final.</u>	1 working day per year	Serbian
<u>Conducted 4 evaluation meetings (live or online).</u>	4 working days per year	Serbian
<u>Delivered report on work done.</u>	3 working days per year	Serbian and English

****Note: due to current epidemic situation experts should be ready to adapt their module for online sessions. Evaluation meetings are planned for December 2021 and December 2022 which is also subject of change.***

Profile of the experts:

1. Both candidates should have at least 5 years of experience in non-formal education and implementation of training sessions for groups of 20+ participants;
2. Both candidates should have previous experience with social science research, and gender analysis;
3. Both candidates should have professional contacts with local, national and international feminist and women's organizations, especially ecofeminist organizations and networks;
4. At least one of the candidates should have formal education in gender studies and social sciences, preferably political sciences, law, sociology or anthropology;
5. Both candidates should have previous experience in developing intersectional educational approach combining gender and environmental protection;
6. Both candidates should be fluent in English and Serbian;
7. Preference will be given to the candidates who are applying as a team of two and who have been working together before.

APPLYING PROCEDURE

The offer must contain the following elements:

- Biography
- Distribution of the engagement of experts by tasks and expression of price offer per pay per expert. Templates for experts are part of this call.

Note: Price offer per working day is expressed in EUR (including taxes). For the purpose of payments set amount will be calculated in RSD at exchange rate defined by the commercial bank on the day of the foreign currency sale. In case the bidder is an agency, the offer must be signed by the bidder and be on memorandum. In case the bidder is a natural person, the offer must be signed.

Submission of the offer and deadline:

- The bidder is responsible for providing a complete offer, in accordance with all requirements stated in this call;
- The bidder may submit only one offer;
- The offer and following documentation shall be submitted in writing, by post, with the note "Offer for procurement within the project Eco system" and "Do not open before the official opening by the Committee for the selection of bidders" on the front of the envelope;
- On the back of the envelope it is necessary to indicate: name, address and contact of the bidder;
- The contact person regarding this procurement is Tijana Ljubenović, tijana@mis.org.rs, all questions regarding the procurement can be asked only in writing.

Deadline for receiving tender's documentation is 04 August 2021 till 4:00 PM to the following address:

Mladi istraživači Srbije (Tijana Ljubenović)
Bulevar umetnosti 27
11150 Beograd
Bulevar umetnosti 27, 11150 Beograd 190531, Serbia
Tel/fax: +381 11 3116663, 3111314, 3116653
e-mail: office@mis.org.rs, website: www.mis.org.rs

Bank account: 205-17395-89
VAT: 101685934

Payment procedure and budget:

Payment dynamics will be defined in the contract made with the chosen bidder.

The maximum amount for this procurement is following: II year – 6.080,00 EUR equivalent to RSD, II year - 6.080,00 EUR equivalent to RSD

Evaluation of received offers:

The evaluation will be conducted in accordance with the procurement rules prescribed by the donor in the document "Procurement provisions for use by Non-Governmental Organizations (NGOs) in the context of the Sida-financed Project / Core Activities (Sida's Procurement Provisions)".

The offer will be evaluated by the committee for the selection of bidders.

The Committee will determine in advance whether the offer meets all the conditions described in the call. Incomplete and untimely offers will not be considered.

Only offer which contains all the required information and asked documentation, can be evaluated.

After collecting all the received offers, the most favourable bidder will be selected according to the criteria **"best price-quality ratio"** with the fulfilment of all the stated conditions from the invitation.

The offer will be evaluated with points ranging from 0 to 100 (where 100 represent the highest possible number of points) according to the criteria in the table below.

Criteria	Points
<ul style="list-style-type: none"> • Price – lowest price <u>30 points</u>, • 5 years of experience in non-formal education and implementation of training sessions for groups of 20+ participants per experts - <u>20 points</u> • Social science research, and gender analysis - <u>10 points</u> • Professional contacts with local, national and international feminist and women`s organizations, especially ecofeminist organizations and networks - <u>10 points</u> Formal education in gender studies and social sciences, preferably political sciences, law, sociology or anthropology – <u>20 points</u> • Experience in developing intersectional educational approach combining gender and environmental protection - <u>10 points</u> 	100

After the final decision on the chosen service provider, all bidders will be informed about the decision by e-mail, in period of 3 days after the decision has been made.

In Belgrade,

20 July 2021

Tijana Ljubenović

Eco system programme coordinator